

Health and safety signage checklist

YES	NO
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Fire risks

If you answer 'No' to any of these questions, review and amend your health and safety sign arrangements.

Are all fire exits and assembly points clearly marked?		
If fire exits aren't nearby, are there safety signs with arrows to indicate to indicate safe routes to exits?		
Are all fire doors accurately labelled (for example, Fire Door - Keep Shut)?		
Are fire-fighting equipment and fire alarm call points properly identified?		
Do fire extinguishers have signs clearly indicating their uses?		
Are illuminated emergency signs powered by a source independent of the mains supply?		
Are electrical hazards, isolators and electrical switches clearly signed?		

Chemical risks

If you answer 'Yes' to any of these questions, check your health and safety signs to make sure that they provide sufficient and accurate information.

Are there hazardous substances on your premises?		
Do the hazardous substances require the use of personal protective equipment (PPE) and therefore PPE safety signs?		
Do points of entry to hazardous areas need signs?		
Are there technical hazards such as radiation, laser or biological hazards present?		
Are hot water or hot surfaces present?		
Are there other harsh environments?		

Machinery risks

If you answer 'Yes' to either of these questions, check your health and safety signs to make sure that they provide sufficient and accurate information.

Do you use machines guards that require safety signs on guard use?		
Do machines require the use of PPE and therefore PPE safety signs?		

Noise risk

If 'Yes' make sure that appropriate signs are in place.

Do you have any areas of high noise levels (where hearing protection is needed)?		
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Vehicle movement risks

If you answer 'No' to any of these questions, ensure that warning signs are installed in all affected areas.

Are all traffic routes clearly marked?		
Are interfaces between vehicles and pedestrians (where there are forklifts or delivery vehicles for example) clearly marked?		
Are speed limits clearly shown?		
Are visitor parking or loading/unloading areas clearly marked?		

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Pedestrian movement risks

If you answer 'No' to any of these questions, review and amend your health and safety signs.

Are all pedestrian routes clearly marked?		
Are areas that are restricted to authorised personnel clearly marked?		
Are slip, trip or fall hazards clearly marked?		

Overhead risks

If you answer 'Yes' to any of these questions, warning signs should be provided.

Are overhead cranes or other construction related hazards present on site?		
Are there any low height hazards?		
Do you have any fragile roofs?		
Are there overhead power lines?		

First aid

If you answer 'No' to any of these questions, review and amend your health and safety signage.

Are the first aid box, first aid room and location of other equipment such as automated external defibrillators clearly marked?		
If you have an emergency shower is it clearly identified?		
Is the eye-wash station clearly identified?		
Is information about how to contact trained first aiders clearly displayed?		

Other

These are examples of circumstances where additional health and safety signage could help to minimise risks

Is your statutory Health and Safety Law poster clearly displayed?		
Is it clear where visitors or customers should go?		
Are there any other hazardous areas, activities or requirements for which safety signage could be a benefit (such as high visibility clothing, battery charging, hot work, gases or chemicals)?		